

Kincraig Primary School and Nursery



Remote Learning Policy

Rationale

At Kincaig Primary School our children are at the heart of everything we do. So we strive to ensure that our curriculum in school is challenging, exciting, enjoyable, and relevant. We differentiate to meet the needs of all children across the spectrum of abilities; we regard each of the children in our care as special and unique individuals. We recognise the entitlement of every child to have access to a broad, balanced and differentiated curriculum, irrespective of gender, race, colour or particular needs.

Our aim is to develop the 'whole' child intellectually, physically, emotionally, socially and spiritually. We strive to foster a caring, family atmosphere where children take responsibility for their actions and we expect high standards of behaviour and respect for other people and their possessions.

The approach to the curriculum is a skills based approach. The key concepts, principles and themes of our curriculum have been developed into more creative cross-curricular themes through which the children are helped to develop along a skills and attitudes continuum. The intention is to give children, teachers and teaching assistants more opportunity to explore their own creativity and to explore their own lines of learning.

Therefore we want to replicate this in our approach to Remote Learning. We want to ensure our children are receiving good quality learning experiences where they are challenged and making progress whilst being engaged and developing a love of learning and wanting to learn.

We recognize that this is difficult to achieve for some children but our teachers are using different ways of engaging children. For example:

- Pod casts by the teachers and teaching assistants
- Video clips from the internet/you tube and Oak National Academy
- Videos from the children demonstrating what they are learning
- Power points
- Photographs
- LIVE teaching opportunities – including children in school and at home learning together through Zoom or Microsoft Teams
- The use of computer programmes such as EdShed and Times Tables Rockstar
- Websites of interest
- Television programmes of interest

Introduction

If Kincaig Primary School faces a period of short or long term closure, staff will continue to provide education and support to our parents and pupils using Remote Learning where possible.

The main electronic communications tool which will be used across the school will be SEESAW. This mechanism will allow staff to keep in regular contact with their pupils and parents using an appropriate platform and one which is user friendly to all. During a period of remote learning, the normal day to day teaching and learning which normally takes place in a school environment, will be carefully considered and this will form the content of the activities delivered into the home electronically or indeed by way of a class pack where possible. We will provide work on a daily for Reception – KS2 and this will be checked on a daily basis.

Identified SLT Lead for Remote Learning

Richard Aspden - Assistant Headteacher

Richard Aspden will be responsible for monitoring SEESAW and the remote learning and keeping a check on what is being taught by each class teacher. He will also liaise with teachers regularly and provide updates on new ideas for LIVE communications and how we can improve our provision.

Richard will also look at the following and find ways to elevate any problems:

Challenges around Remote Learning

- Ensuring internet access for all pupils
- Ensuring all pupils have access to an appropriate electronic device
- Measuring broadband and internet provision in all localities.
- Working parents
- Shared devices with other family members
- Childcare
- Parent confidence in home schooling
- Time
- Resources such as paper, ink and stationery
- School environment and setting
- Teachers who have home circumstances which make it challenging to provide remote learning.

It is in the best interests of our children to continue to provide structured support through remote learning. Due to a range of factors which will affect each household's capacity to carryout remote learning, there will be a degree of flexibility with regard to submission of work and/or feedback. It is important that parents strive to achieve the targets set for their children and seek support from the school if required. Children and parents should consider the arrangements as set out in this document as highly recommended.

Teachers will:

- Share the teaching and learning activities with their class through SEESAW.
- Continue to plan the teaching content in line with White Rose Maths, Lancashire Literacy Planning and School Topic Webs.
- Accept the fact that learning remotely will be more difficult, so tasks will be set in smaller steps to allow for this.
- Keep in contact with children through the SEESAW App.
- Set work in the evening for the following day so children can access work in the morning.
- Reply to messages and give feedback on activities during the normal teaching hours 9.00 am – 3.15pm on weekdays.
- Allow flexibility in the completion of activities, understanding that the circumstances leading to our closure will affect families in a number of ways.
- Take regular breaks away from the computer or iPad to engage in other professional duties as much as circumstances allow e.g. Policy Development, CPD, Subject Leadership.
- If unwell themselves, be covered by another staff member for the sharing of activities. Follow up of messages on the SEESAW App will not be undertaken until the teacher is fit to work.

Children will:

- Be assured that health and wellbeing is a priority and therefore take regular breaks, get fresh air, exercise and maintain a reasonable balance between online engagement and offline activities.
- Only send messages and queries that are in relation to tasks set by the teacher or in response to questions the teacher may ask them directly.
- Only access the material shared by their teacher and ask for parental permission to use technology for anything beyond that.
- Read daily, either independently or with an adult
- Consider using the school closure time to learn a new skill, follow their own interests to discover more about the world around us or just be creative.

Parents will:

- Support their child's learning to the best of their ability.
- Encourage their child to access and engage with SEESAW posts from their teacher.
- Refrain from screenshotting or copying any information, messages or posts to share on social media or any other platform outside of the SEESAW
- Know they can continue to contact their class teacher as normal through the SEESAW or Website if they require support of any kind.
- Check their child's completed work each day and encourage the progress that is being made.
- Be mindful of mental well-being of both themselves and their child and encourage their child to take regular breaks, play games, get fresh air and relax;

It is vital that all our children are accessing a good quality broad and balanced curriculum remotely that is interesting, fun, and incremental and that they are engaged and making progress. All classteachers need to be checking on a weekly basis which children are not accessing this and contact the parents by phone to ask why they are not doing this and are there any problems they we can help to sort out.

Expectations for behaviour of children while taking part in LIVE teaching online**Teachers will:**

- Record all online lessons for pupils to refer back to or watch if they happened to miss the session for any reason
- Contact pupils who do not log in to online platform and participate to check in on them and their families.
- Offer pupils the opportunity to ask for extra help if they don't understand.
- Maintain professional standards at all times, following the schools online remote learning policy.
- To ensure we follow good Safeguarding practice, school will provide professional delivery and if on a 'live' session the teacher does not feel right for any reason (e.g. behaviour, pupil attitude etc.) then the online session will end and an email to the parent/carer with the reason why will be sent.
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Pupils will:

- Attend all live lessons unless they have a genuine reason that they are unable to.
- Find a quiet place to join their live lesson and have a pencil and paper to make jottings and complete activities. If children require other resources they will be informed before the live session.

- Use the 'Raise your hand' and Chat function to participate in the lesson.
- Remain on mute unless the teacher asks for them to unmute.
- Focus on learning during the live lesson.
- Complete follow-up activities to practice skills set on the SEESAW learning platform.
- Use the chat function for participation in lessons only, not as a chat room.
- Remember class expectations still apply - always adhere to the School Behaviour policy.
- Children must dress appropriately as though at school even though they are not in uniform.

Parents will:

- To ensure their child is following the daily timetable and completing their work to avoid more learning time loss.
- Let the school know if their child has any technical issues with accessing online learning during isolation/lockdown.
- Report any absences—including COVID 19 symptoms or positive test results for the child or someone within the household even if not in attendance at school.
- When accessing live learning online, Lessons should take place in a well-lit room, where young people can be supervised and should be in a family room **not** a bedroom.
- Parents/Carers should be present at the beginning and end of the lesson and ideally should be around to help/supervise if required.
- Parents/Carers can make themselves known to the teachers via the link and not interrupt the online session once it has begun. If parents have questions, please wait and contact the teacher via the SEESAW app at the end of the session.
- If parents/ carers do not wish your child to be seen on the lesson recording, please speak to a member of staff.
- Ensure their child only uses the platforms for educational purposes.
- Monitoring the use of their devices for access of other online materials and apps.

Access to websites and platforms for remote learning (Times Table Rockstars and SEESAW) are available 24 hours per day, 7 days a week to aid parents who may be working and balancing home schooling.

N.B. In compliance with Copyright Law and regulations governing the use of photocopiable materials parents must note that resources are for viewing online only on our secure class portals. They must not be printed, photocopied or distributed. The school will not take responsibility for any breach of Copyright Law.

Policy last updated 07/02/25

The Remote Learning Policy at Kincaig Primary School and Children's Centre will be reviewed and modified on a regular basis at least every two years or when legislation makes this necessary.

It is possible to add amendments to this document prior to a review and these will be incorporated into the next issue. To add comments please complete the information on this sheet adding the date and signing where indicated.

Name of person/s responsible for policy – Mrs Appleby & Mr Aspden

Signed: _____ Dat