



# **Kincraig Primary School**

**Phased Return to School Plan**

**June 2020**

## **Rationale:**

We are currently experiencing unprecedented times and whilst Lockdown and the school closure is challenging for everyone it is a necessity in order to try and keep us all safe and not spread Covid 19. The Prime Minister has now said that Primary Schools now need to re-open prioritising the youngest children first from 01 June 2020.

School will re-open through a phased approach. We will introduce year groups back slowly and measure the impact before inviting another year group back.

The Chairs of Governors and Vice Chair of Governors, Senior Leadership Team and Local Authority have discussed how the school can safely re-open as suggested by the Prime Minister.

The safety of our children and staff is our prime consideration and we have concluded that the key factors to be addressed are:

1. Social distancing;
2. Minimising the contact of the children with each other and the staff;
3. Constant daily cleaning of school;
4. The availability of staff; and
5. The continuing need to provide home learning for the children still at home.

The first two criteria are the most challenging with primary aged children – and will be very difficult to ensure. We have developed plans to reduce the risk as much as we possibly can but as you will appreciate we cannot guarantee 100% that there will be no risk to children or staff. We will need the support of parents/carers and children to help us all manage the risk.

The guidance from the Department for Education has been updated and is constantly changing. In re-opening school for some year groups the safety of our children and staff is our prime consideration. Please note that *DfE state that early years and primary age children cannot be expected to remain 2m apart from each other and staff*. However, we are intending to maintain that, now familiar, 2m measure as this is an important factor in reducing the risk of infection to children and staff.

## **Implementation:**

In order to follow 2m social distancing measures we have had to re-arrange our classrooms which means that we can have no more than 8 children in each room.

### **The following are measures we are putting into place to minimise the risk of infection:**

- no more than 8 children will be allocated to a room, this may not be the child's original classroom (due to the number of rooms required to implement the smaller class sizes).

- There will be no mixing with other groups. Children will sit in the same seat at all times in their group. This is to minimise mingling with others while at school.
- One member of staff, not necessarily the usual class teacher, will be allocated solely to that group and will not support any other group in any other room. Some groups will be led by Teaching Assistants.
- Staff need to ensure that they are wearing the PPE provided by school. (Washable face masks, surgical gloves and plastic apron.)
- The children will be expected to wear non-uniform each day and their clothes must be washed daily. We have been advised that the virus can live on clothing for up to 6 hours.
- Windows and doors need to be opened where appropriate to aid ventilation.
- The cloakrooms will not be used. Nothing other than a coat and a water bottle may be brought into school and will be kept with the child in class.
- Children will wash their hands/anti bac gel as soon as they arrive in school and will be encouraged to do this before: going out to play and coming back in, if they go to the toilet, before they eat their lunch and after, when they come in from playing out at lunchtime and before they go home at the end of the day
- Staff need to ensure they are wiping down tables, handles, switches, resources – basically anything the children are touching, regularly throughout the day. There is anti-bacterial spray and towel on a roll provided. Empty the bins if they are getting full throughout the day.
- Ipad (if used) must be brought into school on the first day of re-opening and they will be disinfected and then they must remain in school for the duration.
- All learning resources will be provided to each child individually and will not be shared. With the exception of EYFS where resources may be shared within the group and disinfected at lunch times and the end of the day. There will be no shared resources across groups in order to stop cross contamination.
- Teachers will continue to set work on Seesaw for the children at home on a daily basis.
- Children in school will be doing the same work as the children at home in the morning and then a topic themed activity in the afternoon.
- Packed lunches will be provided by school for all the children every day and they will eat these in their groups.
- We will still deliver food parcels for all the eligible children who are being educated at home.
- In line with DfE recommendations all soft furnishings and games, jigsaws, playdough etc. will be removed from the rooms to help to stop the risk of infection.
- Playtimes and lunchtimes will be staggered. Whilst the children are playing out in their groups we will expect them to stay 2m apart.
- No adult will be allowed on the school site and will drop off and pick up their child at the main gates. This will be at pre-arranged times and this will be detailed in your year group letter which we will send you.

- Whilst waiting to drop your child off we ask that all adults and children follow the 2m social distancing measure. Staff will man the main gates at beginning and end of the day.
- Only 1 adult per family dropping off and picking up to reduce the amount of people.
- No volunteers/adults will be allowed in school.
- The school office will be open for phone calls only. No access will be available unless pre-arranged.
- Children in the high risk categories will not be expected to return. Children who live with someone in these groups will not be expected to return to school.
- Children will not be allowed into school if they are unwell.
- We will check all children's temperature on entry.
- If a child or staff member becomes unwell and tests positive to Covid19 then that group of children will be required to stay at home in isolation for 14 days.
- There will be no transfer of children between Blackpool schools for at least this half term.

## **New Admission Number**

The Local Authority have asked us to give them a **SAFE NUMBER** of children we can take in our school ensuring that we are reducing the risk for children and staff.

I have worked this out based on 8 children per room.

We have 9 available rooms and so the Safe Number of children for KinCraig during this time is:

**72**

We cannot exceed this number of children without the risk of spreading infection becoming higher.

If your child's year group is returning to school and you refuse a place initially and then change your mind part way through, you need to be aware there is no guarantee of a place, as I have to keep the number of children below 72 which is our safe number. You would have to contact me at school to see if there is a place available, they couldn't automatically start.

## **Keyworkers:**

As part of the government guidance keyworker children are prioritised over any returning year group. If you require a Keyworker place you need to email me at [karen.appleby@kinCraig.blackpool.sch.uk](mailto:karen.appleby@kinCraig.blackpool.sch.uk) from your works email stating your child's name

and year group and your job. Please note there is no provision for before and after school club.

This provision is for full-time care and is not to be used on an ad-hoc basis. Your child would be taking the place of another child who might need it. Only apply if you have no alternative.

**If at a later date you require a place we cannot make any guarantees about you being given one as it will depend on how near we are to our safe number.**

### **Proposed schedule for phased re-opening:**

We will send a letter to each year group separately with all the times of drop offs and pick ups.

**On Monday 8<sup>th</sup> June 2020 when we open after half term, we will open school for:**

- **Nursery – 3&4 year olds**
- **Reception**
- **Keyworkers/vulnerable**

We are not introducing Year 1 at the same time as the other two year groups because the youngest children are going to need time to settle and get used to being away from their parents/carers again. Their emotional wellbeing is of the highest importance to us. After two weeks they will have had time to get into their routines.

**On Monday 22<sup>nd</sup> June 2020 we will add:**

**Year 1**

**On Monday 13<sup>th</sup> July 2020 we will add:**

**Year 6 – for a transition/goodbye/celebration week**

**This phased return may be subject to change due to:**

- a) government updates and recommendations**
- b) becoming unsafe and putting children and staff at risk**
- c) being able to increase to more year groups if safe**

I hope you will appreciate the risk is very high and you can see that we have tried to reduce the risk by the above measures, to be as low as it can possibly be for the children and the staff. As I said earlier in this document I cannot guarantee 100% there will be no risks. I cannot guarantee 100% that your child will adhere to the 2m social distancing measures. Whilst we have done everything feasibly possible to reduce this risk, you are sending your child back to school at your own risk.

**Thank you and stay safe. Karen Appleby - Headteacher**